



MINISTRY OF ECONOMY AND FINANCE
Legal Affairs Department

PUBLIC CONTRACTS DC2

**DECLARATION OF THE INDIVIDUAL CANDIDATE
OR THE MEMBER OF THE GROUPING¹**

Form DC2 is a model declaration that can be used by candidates for public contracts (contracts or framework agreements) in support of their application (form DC1).

In the event of allotment, this document must be provided for each of the lots in the consultation.

In the case of a group application, it is completed by each member of the group.

In addition to his application letter (form DC1), the individual applicant or each of the members of the consortium may submit, as an annex to DC2, the elements requested by the buyer in the notice of invitation to tender or in the invitation to confirm the interest, or in the absence of such notice or invitation, in the consultation documents.

It is recalled that pursuant to the French Public Procurement Code, and in particular [Articles L. 1110-1](#), and [R. 2162-1 to R. 2162-6](#), [R. 2162-7 to R. 2162-12](#), [R. 2162-13 to R. 2162-14](#) and [R. 2162-15 to R. 2162-21](#) (public contracts other than defence or security contracts), as well as [R. 23612-1 to R. 2362-6](#), [R. 2362-7](#), [R. 2362-8](#), [R. 2362-9 to R. 2362-12](#), and [R. 2362-13 to R. 2362-18](#) (defence or security contracts), the term "public procurement" also includes partnership contracts and defence or security contracts (DSPs) as well as subsequent contracts and specific contracts, regardless of the procurement techniques used (framework agreements executed through the conclusion of subsequent contracts or through the issuance of purchase orders, competitions, dynamic purchasing systems, electronic catalogues and electronic auctions), whether or not they are subject to the preparation and award obligations under this code. In all these cases, this standard form may be used.

A - Identification of the buyer

(Repeat the content of the reference in the notice of invitation to tender or invitation to confirm interest; in the event of publication of an announcement in the Official Journal of the European Union or in the Official Bulletin of Public Procurement Announcements, the mere indication of the reference to that notice is sufficient.)

B - Purpose of the consultation

*(Repeat the content of the reference in the notice of invitation to tender or invitation to confirm the interest; in the event of publication of an announcement in the Official Journal of the European Union or in the Official Journal of Public Procurement Announcements, the simple indication of the reference to that notice is sufficient; in all cases, the indication of the reference number assigned to the file by the buyer is also sufficient information; **however, in the** case of allotment, also identify the lot or lots concerned by this application.)*

¹ Non-mandatory form available, with its explanatory leaflet, on the website of the Ministry of Economy.

Item Number:

Title:

Subject:

C - Identification of the individual candidate or member of the group

C1 - General case

Trade name and company name of the unit or establishment which will provide the service, postal addresses and registered office (if different from the postal address), e-mail address, telephone and fax numbers, SIRET number, failing which, a European or international identification number or one specific to the applicant's country of origin from a directory included in the list of [ICDs](#):

The commercial name and corporate name of the unit or establishment that will perform the service:

Postal and head office addresses (if different from the postal address):

E-mail address :

Telephone and fax numbers:

SIRET number, failing this, a European or international identification number or one specific to the economic operator's country of origin from a directory included in the list of [ICDs](#):

Legal form of the individual candidate or member of the group (sole proprietorship, SA, SARL, EURL, association, public institution, etc.):

Is the applicant a micro, small or medium-sized enterprise within the meaning of the [Commission Recommendation of 6 May 2003](#) concerning the definition of micro, small and medium-sized enterprises or an artisan within the meaning of [Article 19 of the](#) amended [Law of 5 July 1996 No 96-603](#) on the development and promotion of trade and crafts (Articles [R. 2151-13](#) and [R. 2351-12 of the](#) Public Procurement [Code](#))?

☐ Yes

☐ No.

C2 - Special cases in the case of a reserved public contract

The individual candidate or member of the group meeting one of the following conditions and applying for a public contract other than a defence or security contract reserved pursuant to [Articles L. 2113-12, L. 2113-13](#) or [L. 2113-15 of the](#) Public Procurement Code shall tick the box corresponding to his situation. The individual candidate or member of the group meeting one of the following conditions and applying for a defence or security public contract reserved pursuant to [Article L. 2313-6 of the](#) Public Procurement Code shall tick the box corresponding to his situation.

The European candidate with equivalent status, when not established in France, shall specify his legal status and, for defence or security public contracts, shall provide the texts relating to that status. For other public contracts, the verification will take place under the conditions of [Article R. 2144-1 of the](#) Public Procurement Code.

Status of the individual candidate or the member of the grouping	
1. <input type="checkbox"/> Adapted company (Article L. 5213-13 of the Labour Code) OR equivalent structures	The contract of objective worth approving or an administrative certificate recognising the status of adapted company issued by the regional directorate for employment and vocational training or equivalent structure will have to be produced. If applicable, indicate the Internet address at which this document is directly accessible free of charge, as well as all the information necessary to access it: - Internet address : - Information required to access it:
2. <input type="checkbox"/> Establishment and service of assistance through work (Articles L. 344-2 et seq. of the Social Action and Family Code) or equivalent structures	Indicate below the date of publication in the compendium of administrative acts of the prefectural decree authorising the creation: Where there has been no publication of the order in the collection of administrative acts, proof of recognition of the status of an establishment or service of assistance through work or of an equivalent structure shall be produced. If applicable, indicate the Internet address at which this proof is directly accessible free of charge, as well as all the information necessary to access it: - Internet address : - Information required to access it:
3. <input type="checkbox"/> Integration structures through economic activity (Article L. 5132-4 of the Labour Code) or equivalent structures	Proof of recognition of the status of integration structure by the economic activity or equivalent structure shall be provided. If applicable, indicate the Internet address at which this proof is directly accessible free of charge, as well as all the information necessary to access it: - Internet address : - Information required to access it:
4.. <input type="checkbox"/> Social and solidarity economy companies (article 1 of law 2014-856 of 31 July 2014) or equivalent structures (except	Proof of qualification as a social and solidarity economy enterprise or of equivalent structure must be provided. If applicable, indicate the Internet address at which this proof is directly accessible free of charge, as well as all the information necessary to access it: - Internet address :

defence or security contracts)	- Information required to access it:
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C3 - Specific cases relating to the conditions of participation

☐ 1. Where the candidate is registered on an official list of authorised economic operators within the meaning of [Article R. 2143-15 of the Public Procurement Code](#) **and** the purchaser is a contracting authority or within the meaning of [Articles R. 2343-16 to R. 2343-17 of the same Code](#), whether the purchaser is a contracting authority or a contracting entity:

- Indication of the name of the official list:

- References on which the registration or certification is based and, where applicable, the classification on the list:

(The attention of the applicant is drawn to the fact that the following sections of this form must be completed for all the conditions for participation set by the buyer which would not be covered by the conditions for entry on the official list or the certificate of entry on that list.)

- Where applicable, the Internet address at which the certificate of registration on this official list is directly accessible free of charge, as well as all the information necessary to access it:

- Internet address :

- Information required to access it:

☐ 2. Where the public contract is not a defence or security contract **and** the purchaser has authorised the candidates to limit themselves to indicating that they have the ability and capacity required pursuant to the second paragraph of [Article R. 2143-4 of the Public Procurement Code](#):

☐ The candidate declares on his honour that he satisfies all the participation conditions required by the buyer.

(In this case, it is not necessary to complete the following sections of this form; the completion of the form is complete.)

E - Information relating to the ability to carry out the professional activity concerned by the contract

The candidate shall only provide the information requested by the buyer in respect of the ability to carry out the professional activity.

(In the case of MDS, the proof documents must be provided with the application, except in the special case of section E3.)

E1 - Information on registration in a professional register:

E2 - Where applicable, for public service contracts, an indication of the specific authorisation which the applicant must have or the specific organisation of which he must be a member in order to be able to provide the service concerned in his country of origin:

E3 - Where applicable, the internet address to which the supporting documents and means of proof are directly accessible free of charge, as well as all the information necessary to access them (applicable for all public contracts other than MDS and, for MDS, only where the buyer has authorised candidates not to provide such proof documents pursuant to [Article R. 2343-14 of the](#) Public Procurement Code):
(If the address and information are identical to those provided above, simply refer to the relevant section.)

- Internet address(es):

- Information required to access it:

F - Information relating to the economic and financial capacity of the individual applicant or member of the group

The applicant shall provide only the information requested by the buyer in respect of economic and financial capacity. (In the case of MDS, the proof documents must be provided with the application, except in the specific case of field F4.)

F1 - Revenues excluding tax for the last three financial years available

	Exercice from to the	Exercice from to the	Exercice from to the
Total turnover (complete only for the financial years for which this information is requested by the buyer)			
Share of turnover relating to the supplies, services or	%	%	%

works covered by the contract (if requested by the buyer)			
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Where information on turnover is not available for the entire period requested, an indication of the date on which the economic operator was created or commenced business:

./..... ./.....

F2 - Other information required by the buyer in respect of economic and financial capacity

(Average turnover over the period requested by the buyer, information on the annual accounts, relationship between assets and liabilities, information on the appropriate level of professional risk insurance, etc., as requested by the buyer; if applicable, refer to section H of this form.)

Business insurance

Proof of payment of social tax and business tax

Business registration certificate

F3 - For public works contracts

☐ By ticking this box, the candidate declares that he/she will have taken out an insurance contract covering him/her with regard to ten-year liability ([Article L. 241-1 of the Insurance Code](#)).
(Including in the case of MDS, proof documents will only be requested on this point before the award of the public contract.)

F4 - Proof documents available online (applicable for all public contracts other than MDS and, for MDS, only where the buyer has authorised candidates not to provide such proof documents pursuant to [Article R. 2343-14 of the Public Procurement Code](#))

*Where applicable, the internet address at which the supporting documents and means of proof are directly accessible free of charge, as well as all the information necessary to access them:
(If the address and information are identical to those provided above, simply refer to the relevant section.)*

- Internet address :

- Information required to access it:

G - Information relating to the technical and professional capacity of the individual candidate or member of the group

The candidate shall only provide the information requested by the buyer in respect of technical and professional capacity. (In the case of MDS, the proof documents must be provided with the application, except in the special case of section G2.)

G1 - The candidate provides only the information requested by the buyer in respect of technical and professional capacity, which can be summarized here

G2 - Proof documents available online (applicable for all public contracts other than MDS and, for MDS, only where the buyer has authorised candidates not to provide such proof documents pursuant to [Article R. 2343-14 of the](#)

Public Procurement Code):

Where applicable, the internet address at which the supporting documents and means of proof are directly accessible free of charge, as well as all the information necessary to access them:

(If the address and information are identical to those provided above, simply refer to the relevant section.)

- Internet address :

- Information required to access it:

H - Capacities of the economic operators on which the individual candidate or member of the group relies to submit his application

Heading to be filled in in the event that the candidate or one of the members of the group relies on the capacity or capacities of another economic operator, whatever the legal nature of the links that unite him to this operator, pursuant to II of [Article R. 2142-3](#) of the Public Procurement Code to which [Article R. 2342-2](#) refers.

(Attach, for each economic operator, as an annex to DC2, all the information requested by the buyer in the notice of invitation to tender or invitation to confirm interest or, in the absence of such notice or invitation, in the consultation documents. The candidate will be required to provide proof that each of the economic operators will make the necessary resources available to the individual candidate or member of the group throughout the performance of the public contract; in the case of MDS, this proof must be provided at the application stage.)

Designation of the operator(s)

(Adapt the table as necessary.)

[illegible]

(*) In the case of an individual application, the information in this section is not necessary.

(**) Specify the address of the group member's registered office if it is different from that of the establishment.

(**) For joint groupings.

(***) Failing this, a European or international identification number or one specific to the applicant's country of origin from a directory included in the list of [ICDs](#).

I - Information specific to defence or security procurement

I1 - Information relating to the nationality of the individual candidate or member of the group

I2 - Documents, information or supporting documents to assess whether the individual applicant or group member meets the criteria for accessibility to the procedure indicated in the notice of invitation to tender
(only where the buyer has opened the procurement procedure to economic operators from countries outside the European Union or the European Economic Area)

